

Helpful Books & Online Resources for any Jewish Communal Leader

Reproduced by: CCEL: The Center for Community Engagement & Leadership
& The Darrel D. Friedman Institute: DFI

Books on Leadership

Authority, Power, and Leadership in the Jewish Community

By: Daniel Elazar

This informative volume is comprised of various articles, which examine specific issues relevant to authority and leadership in the Jewish community. The articles cover a vast number of cases and span a period of time from the biblical to the present. From the political and legal challenges and pressures from the outside, to the problems within the community itself such as the continuation of the Jewish tradition through education, the book reviews and analyzes individual instances in which the leadership of the community has been called upon to act. Together, the articles are woven in with one another against the historical background of the Jews to provide a genuinely interesting and complete chronicle of authority and leadership in the Jewish community. Co-published with the Jerusalem Center for Public Affairs (amazon.com)

From Sanctuary to Boardroom: A Jewish Approach to Leadership

By: Hal M. Lewis

Leadership is a central theme of Jewish history and a pressing concern for contemporary Jewish organizational life. *From Sanctuary to Boardroom: A Jewish Approach to Leadership* examines key Jewish texts on leadership and applies these concepts to today's issues associated with leading and managing organizations. Discussing subjects such as authority, charisma, uses and abuses of power, and shared power, the book offers an understanding of the key classical models of Jewish leadership, helps explicate these models in clear and communicative style, and translates these models into issues and questions which are the core of contemporary concern of existing and future Jewish leaders. (amazon.com)

Getting Funded: The Complete Guide to Writing Grant Proposals

By Mary S. Hall

In the existing climate of increased competition for reduced funding dollars, writing a winning grant proposal is essential. Get the answers to your most troublesome questions. Drawing on over 60 years of experience in the field, authors Dr. Mary Hall, and Susan Howlett take you step by step, through this complex and sometimes frustrating process. Everything is covered, from current trends in funding to all the nuts and bolts necessary for writing a successful proposal. By illustrating points with clear examples, incorporating checklists, a teaching guide for instructors and other useful tools to keep you on track, the 4th Edition of *Getting Funded* continues to be the definitive reference on writing grant proposals available today. (amazon.com)

Inspired Jewish Leadership: Practical Approaches to Build Strong Communities

By: Dr. Erica Brown

Drawing on the past and looking to the future, this practical guide provides the tools you need to work through important contemporary leadership issues. It takes a broad look at positions of leadership in the modern Jewish community and the qualities and skills you need in order to succeed in these positions. Real-life anecdotes, interviews, and dialogue stimulate thinking about board development, ethical leadership, conflict resolution, change management, and effective succession planning (Jewish Lights Publishing)

Moses and the Journey to Leadership: Timeless Lessons of Effective Management from the Bible and Today's Leaders

By: Dr. Norman J. Cohen

Experience the strength and compassion of Moses, one of the Bible's most celebrated, yet solitary, heroes. By sharing in his timeless lessons of moral courage and leadership you will develop ways to overcome self-doubt, defeat and rejection; respond positively to criticism, balance the personal and the professional, and enhance your own contribution by cultivating the next generation of leaders (barnesandnoble.com)

The Genesis of Leadership: What the Bible Teaches Us About Vision, Values, and Leading Change

By: Nathan Laufer

In this empowering guidebook, Nathan Laufer walks you through the stories at the very beginning of the Bible to examine the portraits of leadership success--and failure--they contain. He reveals the life-affirming values that the Bible uses to measure its leaders beginning in the Garden of Eden; analyzes the ups and downs in Abraham's, and later Joseph's, leadership journeys; and scrutinizes the many challenges faced by Moses--and God--in the books of Exodus and Numbers. Laufer draws out from Bible stories the lessons we can use every day--lessons not only of exemplary leadership, but also of failing to lead, leading with no direction and leading in the wrong direction or to a destructive destination. Through Laufer's interpretive lenses, these ancient stories come alive to inform and inspire our leadership today and offer us direction for the future (amazon.com).

Writing for a Good Cause: The Complete Guide to Crafting Proposals and Other Persuasive Pieces for Nonprofits

By: Joseph Barbato and Danielle Furlich

The most successful development writers take the time to both experience their causes and cultivate personal relationships with their donors. You'll give yourself an amazing head start when applying for a grant, say Joseph Barbato and Danielle Furlich, just by following an organization's guidelines and getting your math right--it's surprising how many fundraisers do neither. Make your point once, clearly, and don't forget the human element. "You aren't just asking for money," say the authors of *Writing for a Good Cause*, "you are asking to help people." Barbato and Furlich, both veteran fundraisers, interviewed both grants administrators and development writers for this guide. The result is an inside view of the arcane workings of the world of fundraising that would make any novice feel more proficient immediately. And keep in mind: when a donor gives your proposal the nod, say thank you. Twice.

Leadership on the Line: Staying Alive Through the Dangers of Leading

By: Ronald A. Heifetz and Marty Linsky

To lead is to live dangerously. It's romantic and exciting to think of leadership as all inspiration, decisive action, and rich rewards, but leading requires taking risks that can jeopardize your career and your personal life. It requires putting yourself on the line, disturbing the status quo, and surfacing hidden conflict. And when people resist and push back, there's a strong temptation to play it safe. Those who choose to lead plunge in, take the risks, and sometimes get burned. But it doesn't have to be that way say renowned leadership authorities Ronald Heifetz and Marty Linsky. In *Leadership on the Line*, they show how it's possible to make a difference without getting "taken out" or pushed aside. They present everyday tools that give equal weight to the dangerous work of leading change and the critical importance of personal survival. Through vivid stories from all walks of life, the authors present straightforward strategies for navigating the perilous straits of leadership. Whether parent or politician, CEO or community activist, this practical book shows how you can exercise leadership and survive and thrive to enjoy the fruits of your labor (amazon.com)

Making a Difference: A Guide to Jewish Leadership and Not-For-Profit Management

By: David A. Teutsch

This book offers Jewish leaders both practical guidance and inspiration combining for the first time the best contemporary knowledge in management, organizational culture, psychology and systems theory with material from relevant traditional Jewish texts (amazon.com).

The Advantage: Why Organizational Health Trumps Everything Else in Business

By: Patrick Lencioni

This is the promise of *The Advantage*, Patrick Lencioni's bold manifesto about the most unexploited opportunity in modern business. In his immensely readable and accessible style, Lencioni makes the case that there is no better way to achieve profound improvement in an organization than by attacking the root causes of dysfunction, politics, and confusion. While too many leaders are still limiting their search for advantage to conventional and largely exhausted areas like marketing, strategy, and technology, Lencioni demonstrates that there is an untapped gold mine sitting right beneath them. Instead of trying to become smarter, he asserts that leaders and organizations need to shift their focus to becoming healthier, allowing them to tap into the more-than-sufficient intelligence and expertise they already have. The author of numerous best-selling business fables including *The Five Dysfunctions of a Team* and *Death by Meeting*, Lencioni here draws upon his twenty years of writing, field research, and executive consulting to some of the world's leading organizations. He combines real-world stories and anecdotes with practical, actionable advice to create a work that is at once a great read and an invaluable, hands-on tool. The result is, without a doubt, Lencioni's most comprehensive, significant, and essential work to date. (amazon.com)

Leadership from the Inside Out: Becoming a Leader for Life

By: Kevin Cashman

Still framed in seven simple yet profound "mastery areas," this book serves as an integrated coaching experience that helps leaders understand how to harness their authentic, value-creating influence and elevate their impact as individuals, in teams, and in organizations. Cashman demonstrates that his trademark "whole-person" approach--we lead by virtue of who we are--is essential to sustained success in today's talent-starved marketplace and provides a measurable return on investment. For everyone from CEOs to emerging leaders. (amazon.com)

The Next Level: What Insiders Know about Executive Success

By: Scott Eblin

After the thrill of promotion to an executive position comes the sobering reality of just how difficult it is to succeed at this level-and how hard it can be to find help. Some 40 percent of new executives don't last 18 months. Why do so many employees with strong track records derail when promoted to the executive suite? In *The Next Level*, Scott Eblin draws on 20 years of experience as a leader and executive coach to identify why new executives fail, and offers a practical program for achieving success. Rising executives must understand that the strengths and actions that drove their career progress at lower levels-such as technical prowess-will not necessarily sustain their success as executives. They need to pick up new behaviors and beliefs, and, more important, let go of old ones. (amazon.com)

What Got You Here Won't Get You There: How Successful People Become Even More Successful

By: Marshall Goldsmith

The corporate world is filled with executives, men and women who have worked hard for years to reach the upper levels of management. They're intelligent, skilled, and even charismatic. But only a handful of them will ever reach the pinnacle -- and as executive coach Marshall Goldsmith shows in this book, subtle nuances make all the difference. These are small "transactional flaws" performed by one person against another (as simple as not saying thank you enough), which lead to negative perceptions that can hold any executive back. Using Goldsmith's straightforward, jargon-free advice, it's amazingly easy behavior to change. (amazon.com)

Fierce Conversations: Achieving Success at Work and In Life One Conversation at a Time

By: Susan Scott

The master teacher of positive change through powerful communication, Susan Scott, wants her readers to succeed. To do that, she explains, one must transform everyday conversations employing effective ways to get the message across. In this guide, which includes exercises and tools to take you step by step through the Seven Principles of Fierce Conversations, Scott teaches readers how to overcome barriers to meaningful communication, expand and enrich conversations with colleagues, friends, and family, increase clarity and improve understanding, and handle strong emotions-on both sides of the table. (amazon.com)

18 Minutes: Find Your Focus, Master Distraction, and Get the Right Things Done

By: Peter Bregman

Based upon his weekly *Harvard Business Review* columns (which is one of the most popular columns on HBR.com, receiving hundreds of thousands of unique page views a month), **18 MINUTES** clearly shows how busy people can cut through all the daily clutter and distractions and find a way to focus on those key items which are truly the top priorities in our lives. Bregman works from the premise that the best way to combat constant and distracting interruptions is to create productive distractions of one's own. Based upon a series of short bite-sized chapters, his approach allows us to safely navigate through the constant chatter of emails, text messages, phone calls, and endless meetings that prevent us from focusing our time on those things that are truly important to us. Mixing first-person insights along with unique case studies, Bregman sprinkles his charming book with pathways which help guide us -- pathways that can get us on the right trail in 18 minutes or less.(amazon.com)

Online Resources:

Board Source: <http://www.boardsource.org>

Board Source is dedicated to advancing the public good by building exceptional nonprofit boards and inspiring board serve. Board Source strives to support and promote excellence in board service, is the premier source of cutting-edge thinking and resources related to nonprofit boards, and engages and develops the next generation of board leaders.

Center for Nonprofit Success: <http://www.cfnp.org>

Provides conflict resolution and transition management services as well as mentoring, research, and the Nonprofit Success Forum. It's mission is to provide the training, knowledge, and resources to help nonprofit organizations succeed

eJewish Philanthropy: <http://www.ejewishphilanthropy.com>

To assist organizations progress as they adopt to changes and challenges of the 21st Century, eJewish Philanthropy was launched in 2007 as an on-line publisher and a facilitator of resource mobilization serving the Jewish communal world. Striving to provide all our visitors with sustained access to external resources, they serve as an instant publishing channel highlighting the latest happenings in the world of Jewish philanthropy. *eJewish Philanthropy* also bring you original thought pieces on issues facing our community along with information on the newest digital and best practice strategies as they relate to managing and promoting a non-profit organization.

Jewish Communal Service Association of North America: <http://www.jcsana.org>

The Jewish Communal Service Association of North America (JCSA) is shaping, defining and promoting professional leadership in Jewish community service for the 21st Century. Working with a broad spectrum of organizations in the United States and Canada, JCSA connects practitioners and leadership and provides opportunities to share knowledge and collaborate across fields of service. JCSA supports professional development and the creation and dissemination of educational resources, and promotes best practices, recognition, advocacy and networking.

Maryland Association of Nonprofit Organizations: <http://www.marylandnonprofits.org>

Provides information and resources about the laws and practices of nonprofits in the state of Maryland.

Mersky, Jaffe, and Associates: www.Merskyjaffe.com

Financial and Human Resource Development Solutions for Nonprofits Worldwide

National Council for Nonprofits: <http://www.councilofnonprofits.org>

The National Council of Nonprofits is the nation's largest nonprofit network with more than 24,000 member organizations across the country. The National Council works through its network of State Associations to amplify the collective voice of America's nonprofit organizations, helping them: Manage and lead more effectively; Collaborate and exchange solutions; Engage in critical policy issues affecting the sector; and Achieve greater impact in their communities.

Society for Nonprofit Organizations: <http://www.snpo.org/lino/index.php>

The largest nonprofit management support organizations in the country. It provides its members with products and services that help them to accomplish their missions more effectively.

The Center for Creative Leadership: www.ccl.org

The Center for Creative Leadership (CCL) offers what no one else can: an exclusive focus on leadership education and research and unparalleled expertise in solving the leadership challenges of individuals and organizations everywhere.

The Nonprofit Quarterly: www.nonprofitquarterly.org

A magazine that provides articles about nonprofits as well as articles that highlight the trends and current issues of the nonprofit community.

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